

THE RIGHT TO INFORMATION ACT, 2005

“APSEEDS”

INFORMATION HAND BOOK

November, 2017

THE ANDHRA PRADESH STATE SEEDS DEVELOPMENT CORPORATION LIMITED

(Head Office: D.No.4-150, Prasadampadu, Ramavarappadu(PO), Vijayawada- 521108)

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CHAPTER-1

INTRODUCTION

The Right to Information Act '2005 is an Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto.

Subject to the provisions of the Act, all citizens shall have the right to information and Sec.4 (1)(b) of the Act casts and obligation on each public authority to publish a manual on the functioning of each department. This manual gives a comprehensive idea about the particulars, functions of the Andhra Pradesh State Seeds Development Corporation Limited and also the powers and duties of the employees including the channels of supervision and accountability.

This manual contains **17** chapters in all which gives information about the functioning of
“THE ANDHRA PRADESH STATE SEEDS DEVELOPMENT CORPORATION LIMITED” in a nut shell.

CHAPTER-2

Organization, Functions and Duties [Section 4 (1)(b)(i)]

Sl. No.	Name of the Organisation	Address	Functions	Duties
1	The Andhra Pradesh State Seeds Development Corporation Limited	Head Office: D.No.4-150 Prasadampadu, Ramavarappadu(P.O.), Vijayawada- 521108	The Corporation was established in March 1976 with the main objectives of production, processing and marketing of certified and high quality Hybrid Seeds of various crops/varieties at reasonable prices in sufficient quantities to the farmers in Andhra Pradesh. The Corporation has 13 District units in 13 Districts in A.P. to achieve the above objectives. The Units have Processing Plants, godowns, sales units and farms.	Organizing of production of seeds through farmers by supplying Foundation seed to them. Processing of seeds at Seed Processing Plants after receipt of harvested seeds from the farmers, Packing, storing them in godowns. Supply and distribution to farmers.

CHAPTER-3

Powers and Duties of Officers and Employees

(Section 4 (1)(b)(ii))

3.1. The details of the powers and duties of Officers and Employees of the Authority by designation as follows:-

Sl. No	Name of the Officer / employee S/Sri	Designation	Job Description	Responsibilities	Powers
1	Sura Balakrishna, IDES	Vice-Chairman & Managing Director	He is responsible for carrying out the directions of the Board of Directors and ensure their compliance. He is also responsible for over all day-to-day functioning of the Corporation and will act as bridge between the Corporation and the Board.	<p>Finalizing physical and financial targets to be achieved.</p> <p>Monitoring performance and taking corrective action if necessary to ensure target realization.</p> <p>Maintaining strict financial and physical discipline in the organization.</p> <p>Inspiring confidence and providing leadership in day to day functioning of the organization.</p> <p>Promoting and maintaining harmonious industrial relations.</p> <p>Acting as the principal public relations man for the organization for promoting its commercial interests.</p> <p>Integrating, consolidating and presenting annual budget to the Board.</p> <p>Planning and formulation of short range and long range plans of the Corporation.</p> <p>Managing resources and coordinating various functions.</p> <p>Effectively bridging the gap between the Board and the Corporation.</p> <p>Interacting with various departments of the Corporation.</p> <p>Obtaining and formulating policies on the basis of reports available.</p> <p>To ensure timely commissioning of new processing plants.</p> <p>To plan and envisage for the future growth of the Corporation.</p> <p>To coordinate for smooth functioning of the corporation and board.</p> <p>Evaluating the short term and long term corporate objectives.</p> <p>To obtain approval of budget from the board after consolidating departmental budgets.</p>	Vested with both establishment, administration, financial and legal powers as delegated by the Board of Directors of APSSDC from time to time.

Sl. No	Name of the Officer / employee S/Sri	Designation	Job Description	Responsibilities	Powers
2	J.Seshagiri Rao	Manager (Engineering)	Control and maintain all the activities of the processing centers and engineering functions of the Corporation.	<p>To control and maintain all the activities of the processing center.</p> <p>To reduce the cost of production by various scientific methods.</p> <p>To optimize use of machinery and man power available.</p> <p>To determine the spare capacity that can be made available to outsider's on rent.</p> <p>To scientifically produce and pack seeds and reduce wastage during processing and of packing materials.</p> <p>To develop appropriate efficiency bench-marks for optimal utilization of infrastructure at each of the processing plants.</p> <p>To monitor strict adherence to the efficiency norms by plant incharges.</p> <p>To review the infra-structural requirements of the corporation and draw-up plans for phased de-bottlenecking wherever such bottlenecks exist.</p> <p>Ensure minimal maintenance of inventory levels in case of machinery spares.</p> <p>Repairs and maintenance of corporation's assets.</p>	To implement the proposals approved by the VC & M.D
3	G.K.Mohan Reddy	Manager (Prodn., Mktg. & QC)	Plan, develop and execute the production plans of the corporation taking into account the emerging varietal cafeteria coming out of research, competing product lines etc.	<p>Maintaining strict watch on emerging demand scenario to match Production planning.</p> <p>Maintaining close liaison with State and Central Seed Research Organizations.</p> <p>Inspiring confidence and team spirit in the field force.</p> <p>Ensuring adherence to targets allocated, identifying specific bottlenecks, if any, and suggesting de-bottlenecking solutions.</p> <p>Ensuring full utilization of available infrastructure.</p> <p>Providing guidance and having general superintendence over research & development and quality control functions.</p> <p>Procure and control packing and seed dressing materials.</p>	To implement the proposals approved by the VC&MD.

Sl. No	Name of the Officer / employee S/Sri	Designation	Job Description	Responsibilities	Powers
			<p>Maintaining appropriate commercial levels of operations including keeping out standings and collections under control, exercising direct control and supervision over marketing including directing and supervising the distribution network both within the State and outside the State, increasing sale of seeds.</p>	<p>Directing, controlling and leading the marketing force for ensuring full realization of sales targets.</p> <p>Optimizing market potential for future growth.</p> <p>Achieving monthly sales targets.</p> <p>Ensuring proper and timely availability of management information.</p>	
4	P.V.S.S. Subba Rao	<p>Manager (Pers.&Admn.) Secretarial i/c</p>	<p>Developing HRD vision, policies, systems and programmes and for implementing the same; Liaisoning with Government and other authorities;</p> <p>Managing office services and Administration systems.</p> <p>Proposal for price fixation.</p> <p>Secretarial: Coordinating in conducting Board Meetings, Sub-Committee Meetings, Annual General Meeting of Shareholders works</p>	<p>To set-up/ update systems for –</p> <ul style="list-style-type: none"> - Manpower Planning. - Recruitment. - Performance Appraisal. - Potential Appraisal. - Career Planning. - Job rotation. - Compensation Review. - Work culture transformation. <p>To identify training needs, organize and conduct managerial and behavioural training programmes.</p> <p>To provide inputs for</p> <ul style="list-style-type: none"> - Team Building. - Employee motivation. <p>To look after general administration of regional offices, farms, seed processing centers, Head Office.</p> <p>To look after legal matters of the corporation.</p> <p>To liaise with the Government (both State and Central) and other agencies on Administrative matters.</p> <p>He is coordinating for transfer of shares and filing of returns to Registrar of Companies and Company Law Board etc. and maintenance of various registers under the Companies Act. Placing of Agenda and minutes regarding Sub-committee and Board Meetings.</p>	<p>To implement the proposals approved by the VC&MD</p> <p>To implement the proposals approved by the VC & M.D</p>

Sl. No	Name of the Officer / employee S/Sri	Designation	Job Description	Responsibilities	Powers
6	Y. PITCHI Reddy	Manager (Finance)i/c	Finance & Accounts: Monitoring, coordinating and reporting of corporate financial performance.	Ensuring proper and timely maintenance of books of account both at Head Office, Regional Offices, farms and processing centers. Providing information base for decision making. Liaisoning with banks and financial institutions. Effective cash / funds management. Ensuring adequate internal controls and internal checks. Liaisoning with statutory auditors. Implementation on accounting and related systems.	As per the cheque drawing powers delegated by Board.
7	P.BalaKrishna	Dist. Manager (Seeds), Srikakulam	To coordinate all activities of farms and processing centers.	To coordinate the production and processing of the seeds. To set production targets to the field staff. To organize training for the field staff as well as the contract grower's. To coordinate with various functional heads. To stream-line the functioning of the processing center and farms.	As per the cheque Drawing powers dele-gated by Board.
8	K.Naga Sai Babu	Dist. Manager (Seeds)I/c, Vizianagaram & Saluru	-do-	-do-	-do-
9	M.Srinivas	Dist.Manager (Seeds), Visakhapatnam	-do-	-do-	-do-
10	T.Bhasker Rao	Dist. Manager (Seeds), Kakinada	-do-	-do-	-do-
11	P.P.Subramanayam	Dist. Manager (Seeds)i/c, Tanuku	-do-	-do-	-do-
	P.P.Subramanayam	Office In-charge (Seeds) Eluru	-do-	-do-	-do-
12	M.Veeraiah	Dist. Manager (Seeds), Gannavaram	-do-	-do-	-do-
13	P.Sumalatha	Dist. Manager (Seeds), Guntur	-do-	-do-	-do-

Sl. No	Name of the Officer / employee S/Sri	Designation	Job Description	Responsibilities	Powers
14	K.Buchamma	Dist. Manager (Seeds), Ongole	-do-	-do-	-do-
15	N.Sampath Kumar	Dist. Manager (Seeds)I/c, Nellore	-do-	-do-	-do-
16	M.S.Syamala Devi	Dist. Manager (Seeds), Srikalahasthi	-do-	-do-	-do-
17	Y.Annapurna Devi	Dist. Manager (Seeds)i/c, Kadapa	-do-	-do-	-do-
18	Y.Reddappa Reddy	Dist. Manager (Seeds), Ananthapur	-do-	-do-	-do-
19	T.Siva Jyothi	Dist. Manager (Seeds), Kurnool	-do-	-do-	-do-

CHAPTER-4

Procedure Followed in Decision -making Process [Section 4 (1) (b) (iii)]

At District Level the unit of administration is under the supervision and administrative control of the District Manager (Seeds). Seed Officers, Plant Engineers and subordinate staff in each district are under the control of the District Manager (Seeds).

The District Manager (Seeds) in districts are under the overall supervision and administrative control of Functional Heads at Head Office.

Activity	Description	Decision making process	Designation of final decision making authority
Goal-setting and Planning	The annual production and sales targets are fixed to be achieved during the financial year.	V.C & M.D	Board
Budgeting	Consolidated budgeted estimates of the each activity.	V.C & M.D	Board
Formulation of production programmes, schemes & projects	The Schemes/Projects are prepared at Head Office.	V.C & M.D	Board
Recruitment/hiring of personnel	Assessment of personnel for recruitment/hiring is made At Corporate Office.	V.C & M.D	Board
Release of funds	Consolidated funds requirement for the District for the month.	After due examination, funds are being released to the Districts as per the indents through sections concerned.	V.C & M.D
Monitoring and Evaluation District.	Scheme wise monitoring at District level by District Managers and overall monitoring the schemes at Head Office.	Functional Heads	V.C & M.D

CHAPTER-5

Norms set for the Discharge of Functions [Section 4 (1)(b)(iv)]

Sl.No.	Function/service	Norms/Standards
The norms for the discharge of functions for each activity is delegated by functional heads. The usual Office hours are from 10.30 AM to 5.00 PM.		
The Service delivery time frame for the services rendered by the Department are given below:-		
	Routine matters	: Immediately
	Urgent Matters	: Same Day
	Other than routine matters	: 10 days
	Reference/Letters from other department	
	Routine matters	: 3 days
	Other than routine matters	: 7 days

CHAPTER-6

Rules, Regulations, Instructions, Manual and Records for Discharging functions Discharging Functions [Section 4 (1)(b)(v)& (vi)]

Sl. No.	Description	Gist of contents	Price of the publication if priced
Rules & Regulations/Instructions/Manuals/Records			
1	Besides the common rules for administration approved by board and the following Acts and Rules are adopted as and when required for official use. (i) The Seed Act and rules (ii) Fundamental Rules (iii) State and Subordinate Service rules. (iv) Conduct Rules (v) Leave Rules		NOT FOR SALE

CHAPTER-7

Categories of Documents held by the Public Authority under its Control [Section 4 (1)(b)(vi)]

Sl. No.	Category of document	Title of the document	Designation & address of the custodian (held by/ under the control of whom)
The Corporation does not have any records / documents relating to matters of public interest.			

CHAPTER-8

Arrangement for Construction with, or Representation by, the Members of the Public in relation to the Formulation of Policy or implementation thereof [Section 4 (1)(b)(vii)]

Sl. No.	Function / service	Arrangements for consultation with or representation of public in relations with policy formulation.	Arrangements for consultation with or representation of public in relations with policy implementation.
Being a commercial organization, the policies are formulated and approved by the Board of directors.			

CHAPTER-9

**Boards, Councils, Committees and other bodies Constituted as part of Public Authority
[Section 4 (1)(b)(viii)]**

Name of the Board, Council, Committee etc.	Composition	No	Powers & Functions	Whether its Meetings open to Public/ Minutes of its meetings accessible for Public
Board of APSSDC Ltd.	Head of the Agriculture Department A.P. Secretariat as Chairman	1	To occupy the Chair and conduct the proceedings in the Board Meeting	Not open to public
	VC & MD (appointed by Govt. of A.P.)	1	Chief Executive of the Company and Implement the policies as decided by the Government and Board of Directors including day to day affairs of the Corporation.	
	Govt. of A.P. Nominees: 1) Director of Agriculture 2) Deputy Secretary(Finance)	2	To attend the Board Meetings and to decide the policies of the Corporation.	
	Govt. of India Nominee: 1) Joint Secretary(Seeds)	1	-do-	
	National Seeds Corporation Nominees: 1) Managing Director 2) Manager(Finance) 3) Regional Manager, Secunderabad	3	-do-	
	Elected Directors from Seed Growers	2	-do-	
	TOTAL	10		

CHAPTER- 10**Directory of Officers and Employees****[Section 4 (1)(b)(ix)]**

Name of office / administrative unit	Name, Designation & Address of Officer / Employee			
	NAME S/Sri	Designation	Address	Office telephone Nos.
The Andhra Pradesh State Seeds Development Corporation Limited	Sura Balakrishna, IDES	Vice-Chairman & Managing Director	H.O. D.No.4-150, Prasadampadu, Ramavarappadu (P.O.) Vijayawada-521108	0866 2841792 7331182648
	J.Seshagiri Rao	Manager (Engineering)	-do-	0866- 2841792 9849908971
	G.K.Mohan Reddy	Manager (Prodn, Mrktg & QC)	-do-	0866- 2841792 9000005316
	P.V.S.S. Subba Rao	Manager (Pers.&Admn.) & Secretarial i/c	-do-	0866- 2841792 9618880801
	Y. Pitchi Reddy	Asst. Manager (Finance)	-do-	0866- 2841792 8978516969
	P.BalaKrishna	Dist. Manager (Seeds), Srikakulam	APSSDC Ltd., DCMS Godowns, Kalinga Road, Arasavilli, SRIKAKULAM 532 001	08942 - 223012 9849908740
	K.Naga Sai Babu	Dist. Manager (Seeds)I/c, Vizianagaram & Saluru	APSSDC Ltd., Door No. 5-16/3-1, N.S.C.Theatre Back Side, Opp.T.C.I., VIZIANAGARAM 535001	08922 - 224165 9849908741
	M.Srinivas	Dist. Manager (Seeds), Visakhapatnam	Door No.47-7-40, Dwarakanagar, 4th Lane VISAKHAPATNAM	7993454311
	T.Bhasker Rao	Dist. Manager (Seeds), Kakinada	APSSDC Ltd., D.No.70-1-32/3, Sri Sai Prameela Apartments, St.2, Nagamallithota Junction, KAKINADA 533 003, (E.G. Dist.)	08812 - 6596166 9849908742
	P.P.Subramanyam	Dist. Manager (Seeds)i/c, Tanuku	APSSDC Ltd., Paidiparru, TANUKU – 534 211, West Godavari Dist.	08819 - 224024 9849908743
	P.P.Subramanyam	Office In-charge (Seeds) Eluru	APSSDC Ltd., Near Fire Station, ELURU – 534 211.	0884 - 6596166 7702301492
	M.Veeraiah	Dist. Manager (Seeds), Gannavaram	APSSDC Ltd., D.No.8-156 Beside APSRTC Busstand, Gannavaram-521101 Krishna Dist.	0866 - 2841792 9849908745
P.Sumalatha	Dist. Manager (Seeds), Guntur	APSSDC Ltd., Suneetha Nilayam, Door No. 27-7 -14, Ground Floor, 4 Lane, Kannavari Thota, GUNTUR 522 004.	0863 - 2233505 9849908746	

Name of office / administrative unit	Name, Designation & Address of Officer / Employee			
	NAME S/Sri	Designation	Address	Office telephone Nos.
	K.Buchamma	Dist. Manager (Seeds), Ongole	APSSDC Ltd., H.No.8-114/B, Beside Mahalakshmi Cold Storage,Throvagunta, ONGOLE – 523 262, Prakasam Dist.	08592 - 231579 9849908747
	N.Sampath Kumar	Dist. Manager (Seeds)I/c, Nellore	APSSDC Ltd., D.No.25-2-8, State Bank Colony, (Near) Current Office Centre, A.K.Nagar(Post), NELLORE 524 004.	0861 - 2328692 9849908748
	M.S.Syamala Devi	Dist. Manager (Seeds), Srikalahasthi	APSSDC Ltd., Panagal (Post), SRIKALAHASTHI – 517 640 Chittoor Dist.	08578 - 230076 9849908749
	Y.Annapurna Devi	Dist. Manager (Seeds)i/c, Kadapa	APSSDC Ltd., 1 Floor, YSR DCMS Complex, Z.P. Road, Nagarajpet, KADAPA – 516 001.	08562 - 250680 9849908750
	Y.Reddappa Reddy	Dist. Manager (Seeds), Ananthapur	APSSDC Ltd., Prasannaipalle, Near L.R.G.School, ANANTHAPUR 515 001.	08554 - 286999 9849908751
	T.Siva Jyothi	Dist. Manager (Seeds), Kurnool	APSSDC Ltd., Plot No. 16-21,Industrial Estate, KURNOOL 518 003.	08518 - 229580 9849908752

CHAPTER-11

Directory of Officers and Employees [Section 4 (1) (b) (x)]

Sl. No.	Name of the Officers S/Sri	Designation	Monthly Remuneration including its composition Rs.	System of compensation to determine remuneration as given in regulation
1	Sura Balakrishna, IDES	Vice-Chairman & Managing Director	1,89,625/-	As per Central Government Scales (AIS Officers)
2	J.Seshagiri Rao	Manager (Engineering)	1,40,426/-	As per salary norms of the Corporation
3	G.K.Mohan Reddy	Manager (Prodn., Mrktg & QC)	1,26,939/-	-do-
4	P.V.S.S. Subba Rao	Manager(Pers.&Admn) & Secretarial i/c	1,08,494/-	-do-
5	Y. Pitchi Reddy	Asst. Manager (Finance)	96,046/-	-do-
6	P.BalaKrishna	Dist. Manager (Seeds), Srikakulam	57,946/-	-do-
7	K.Naga Sai Babu	Dist. Manager (Seeds)I/c, Vizianagaram & Saluru	59,421/-	-do-
8	M.Srinivas	District Manager(Seeds). Visakhapatnam	1,03,564/-	-do-
9	T.Bhasker Rao	Dist. Manager (Seeds), Kakinada	1,10,494/-	-do-
10	P.P.Subramanyam	Dist. Manager (Seeds)i/c, Tanuku & Office In-charge(Seeds), Eluru	57,946/-	-do-

Sl. No.	Name of the Officers S/Sri	Designation	Monthly Remuneration including its composition Rs.	System of compensation to determine remuneration as given in regulation
11	M.Veeraiah	Dist. Manager (Seeds), Gannavaram	99,453/-	-do-
12	P.Sumalatha	Dist. Manager (Seeds), Guntur	60,783/-	-do-
13	K.Buchamma	Dist. Manager (Seeds), Ongole	62,429/-	-do-
14	N.Sampath Kumar	Dist. Manager (Seeds)I/c, Nellore	62,429/-	-do-
15	M.S.Syamala Devi	Dist. Manager (Seeds), Srikalahasthi	1,10,950/-	-do-
16	Y.Annapurna Devi	Dist. Manager (Seeds)i/c, Kadapa	57,051/-	-do-
17	Y.Reddappa Reddy	Dist. Manager (Seeds), Ananthapur	1,03,364/-	-do-
18	T.Siva Jyothi	Dist. Manager (Seeds), Kurnool	60,783/-	-do-

CHAPTER-12

Budget allocated to each agency including plans etc.

[Section 4 (1) (b) (xi)]

Agency	Plan/ Programme/ Scheme / Project/ Activity / Purpose for which budget is allocated	Proposed expenditure	Expected out comes	Report on disbursements made or where such details are available (web site, reports, notice board etc.)
-NIL-				

Agency	Plan/ Programme/ Scheme/Project/ Activity/Purpose for which budget is allocated	Amount released: Last year	Amount spent last year	Budget allocated current year	Budget released current year
-NIL-					

Chapter-13
Manner of Execution of subsidy programmes
[Section 4 (1) (b) (xii)]

Name of programme/ activity	Nature/ scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Distribution of seeds under subsidy	As declared by the Commissioner & Director of Agriculture	As per the norms for each crop/variety of seed	Commissioner & Director of Agriculture

CHAPTER-14

Particulars of Recipients of Concessions, permit or Authorization Granted by the Public Authority
[Section 4 (1) (b) (xiii)]

Institutional Beneficiaries

Name of Programme / Scheme				
Sl. No.	Name & address of recipient institutions	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
-NIL-				

Individual Beneficiaries

Name of programme / scheme				
Sl. No.	Name & address of recipient beneficiaries	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
-NIL-				

CHAPTER-15

Information available in Electronic Form

[Section 4 (1) (b) (xiv)]

Electronic format	Description (site address/ location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom)
A.P. On line facility is available	The Departmental information is available in the following website:- www.apseeds.net	Link to Agriculture & Cooperation Department.	IT & C Department

CHAPTER-16

Names, designations and other particulars of the Public Information Officers
[Section 4 (1) (b) (xvi)]

STATE LEVEL:
Sarvasree/Smt:

Sl. No.	Name	Designation & Place of working	Designated as	Tel. No.
1]	Sura Balakrishna, IDES	Vice-Chairman & Managing Director	Appellate Authority	0866-2841792 7331182648
2]	P.V.S.S.Subba Rao	Manager (Pers.&Admn)	Public Information Officer	0866-2841792 9618880801
3]	Smt.K.L.Sailaja	Asst.Manager(Prodn.)	Assistant Public Information Officer	0866-2841792 9849908737
4]	Smt.M.C.Latha	Seed Officer	Assistant Public Information Officer	0866-2841792 9959433361

DISTRICT LEVEL:
Sarvasree:

Sl. No.	Name	Designation & Place of working	Designated as	Tel. No.
1]	P.Bala krishna	Dist. Manager (Seeds), Srikakulam	Appellate Authority	08942-223012 9849908740
2]	K.Naga Sai Babu	Dist. Manager (Seeds)I/c, Vizianagaram & Saluru	-do-	08922-224165 9849908741
3]	M.Srinivas	District Manager(Seeds) Visakhapatnam	-do-	7993454311
4]	T.Bhaskara Rao	Dist. Manager (Seeds), Kakinada	-do-	08812-6596166 9849908742
5]	P.P.Subramanyam	Dist. Manager (Seeds)i/c, Tanuku & OIC(Seeds), Eluru	-do-	08819-224024 9849908743 0884-5596166 7702301492
6]	M.Veeraiah	Dist. Manager (Seeds), Gannavaram	-do-	9849908745
7]	P.Sumalatha	Dist. Manager (Seeds), Guntur	-do-	0863-2233505 9849908746
8]	K.Buchamma	Dist. Manager (Seeds), Ongole	-do-	08592-231579 9849908747
9]	N.Sampath Kumar	Dist. Manager (Seeds)I/c, Nellore	-do-	0861-2328692 9849908748
10]	M.S.Syamala Devi	Dist. Manager (Seeds), Srikalahasthi	-do-	08578-230076 9849908749
11]	Y.Annapurna Devi	Dist. Manager (Seeds)i/c, Kadapa	-do-	08562-250680 9849908750
12]	Y.Reddappa Reddy	Dist. Manager (Seeds), Ananthapur	-do-	08554-286999 9849908751
13]	T.Siva Jyothi	Dist. Manager (Seeds), Kurnool	-do-	08518-229580 9849908752

CHAPTER-17

Other Information [Section 4 (1) (b) (xvii)]

Sl. No.	Name of the unit	Name of the Public Information Officer Sarvasri/Smt./Kum.
1	Srikakulam	D.Yerraiah, Junior Assistant Accountant(Retd.)
2	Vizianagaram & Visakhapatnam	U.Lakshmi Lalitha, Junior Assistant Accountant
3	Kakinada	K.Govardhan Rao, Asst.Accounts Officer(Retd.,)
4	Tanuku & Eluru	A. Sudhakar Babu, Store Keeper/JAA
5	Gannavaram	T.Venkata Swamy, Seed Officer
6	Guntur	M.N. Srinivasa Rao, Asst. Auditor
7	Ongole	A.Srinivasa Rao, Assistant Accountant
8	Nellore	B.M. Renukavathi, Senior Assistant
9	Srikalahasti	K.Rajendran, Assistant Accounts Officer
10	Kadapa	G.Sree Hari, Senior Assistant
11	Ananthapur	M.Chalapathi, Assistant Accounts Officer
12	Kurnool	K.L.Kumara Swamy Raju, Assistant Accounts Officer